

JIMMA UNIVERSITY OFFICE OF THE REGISTRAR Application form for Graduate Program Admission

Attach here your recent passport size photograph showing your full face

Instructions

- 1. PRINT ALL INFORMATION USE BLOCK LETTERS
- 2. COMPLETE APPLICATION IN TWO COPIES
- 3. SUBMIT THE FOLLOWING ALONG WITH THE APPLICATION:
- Original degree with two photocopies
- ◆ A receipt of Birr 200.00(Two hundred Birr) for 2nd degree applicants and 400.00 (Four Hundred Birr) for 3rd degree applicants application fee
 - 2 recent pass port size photographs
- ◆Letter of sponsorship (Form-C SGS/07) completed and signed by the head of your organization. Or completed self sponsorship form.
- ◆ Letter of Recommendations of Form-B SGS/07 that can also be mailed directly to the office of the Registrar by your references.

NOTE

- i. Application must be submitted not later than October 01, 2021.
- ii. Letter of sponsorship (Form-C SGS/07) should be completed and signed by the Federal or Regional Government offices. If the sponsoring organization is nongovernmental, it is mandatory to make the payment of the tuition cost ahead.

Applied to:				
College & Department				
Program Name				
Admission type (Please mark in the appr	opriate box) Regula	ar Even	ing Weeker	nd Summer
PERSONAL INFORMATION				
1.1. A) Full name (in Amharic) -				
(in English)				
	First Name	Father's	Name Gran	nd father's Name
1.2. Sex: Male ☐ Female	: 🗆			
1.3. Date of Birth: (E.C)				
(G.C)				
Day		Month	Year	
1.4. Place of Birth: Town		Region		
1.5. Your Mother's Full Name:				
1.6. Nationality:				
1.7. Marital Status: Single □	Married \square	Divorced \square	Widowed [
1.8. Present Address: Kebele	Wored	a I	House No	
Town	F	Region	P. O. Box _	
Telep	hone No: Home _		Office	
1.10. Name, relationship & address	ss of person to be a	contacted in case	of emergency	
Maria	_		Tel No	

II. EDUCATION AND PROFESSIONAL EXPERIENCE

submitted to the Registrar with your application.

2.1 EDUCATION

Secondary school

Period (dd/mm/yyyy-dd/mm/yyyy)	Name of	the institu	ition	Address		
(In reverse chronological order	, starting with the	e most rece	ent study)			
Period (dd/mm/yyyy-dd/mm/yyyy)	Nome of studies				Grade/ results	
2.2. PROFESSIONAL EXP	ological order, st					
Name and address of employer	Period	<u>d</u>	Po	osition and description of res	ponsibilities	
III. RESEARCH						
Give particulars of any done. Enclose if possib	•	nce in rese	arch. Give	references to any publishe	d work you have	
VI. <u>FINANCIAL SUPPORT</u>						
Government Organ	ization sponsore	d				
Non-government or	ganization spons	sored				
Self- Sponsored						
a) If government or non-gover	nment organizatio	on sponsor	ed, give na	me and address of the Org	ganization	
sponsoring your graduate study	y. Form-C SGS/0	5 should b	e complete	d and duly signed by your	sponsor and	

b) If self sponsor	red, a staten	nent of finan	ncial evidenc	e should be atta	ached indicating that your finar	ncial
Position, or that of	your family	, is adequate	to cover all the	he tuition and oth	ner fees for the whole period of S	tudy
at Jimma Univers	ity. Form-D	SGS/07 sho	ould be com	pleted and duly	signed by you and submitted to	the
Registrar with you	r application.					
	ons of the ins				e and accurate. I will observe all any activity, which is contrary to	
Date _			signature	of Applicant		
			For official	use only		
TO BE COMPLE	ETED BY TI	HE CHAIRM	IAN OF FA	CULTY ACADE	EMIC COMMISSION	
RECOMMEND	ATION:	Admitted		Not admitted		
Name of Advisor:						
Date		_ Signature _				
Chairman, Faculty	Academic C	ommission				
(Pl	ease attach 1	minutes of th	e FAC to the	e application)		
ACTION BY CO	UNCIL OF	GRADUATI	E STUDIES			
Approved						
Not Approved						
Date	Nan	ne	si	gnature		
	Dean, scho	ool of Gradua	ite studies			

 $(Please\ attach\ the\ AC\ minute\ to\ the\ application)$

FORM-B SGS/07 (2 Copies)

TET VESCAL P

JIMMA UNIVERSITY OFFICE OF THE REGISTRAR Application form for Graduate Program Admission

Letter of Recommendation for Graduate Program Applicants

FULL	NAME OF THE APPLICANT
DEGR	EE SOUGHT PROPOSED FIELD OF STUDY
The ab	ove-mentioned candidate has applied for admission to the School of Graduate of Jimma University. The
office	of the registrar will greatly value your assistance in helping the candidate. Please kindly supply genuing
answei	s to the following questions. The information provided will be confidential. Please mail the completed
form d	rectly to: OFFICE OF THE REGISTRAR
	JIMMA UNIVERSITY
	P.O. BOX 378
	JIMMA, ETHIOPIA
TO BE	COMPLETED BY RECOMMENDER:
I.	HOW LONG HAVE YOU KNOWN THE APPLICANT?
II.	IN WHAT CAPCITY HAVE YOU KNOWN THE APPLICANT?
	TEACHER OR PROFESSOR EMPLOYER OR JOB SUPERVISOR
	RESEARCH ADVISOR OTHER (PLEASE SPECIFY)
III.	PLEASE PROVIDE AN EVALUATION OF THE APPLICANT`S PAST
	PERFORMANCE AND ABILITY TO PURSUE AND SUCCESSFULLY COMPLETE A PROGRAM
	OF STUDY IN THE PROPOSED FIELD
\	

IV. IN THE RATING CHART BELOW, PLEASE EVALUATE THE APPLICANT IN COMPARISON WITH OTHER STUDENTS WHOM YOU HAVE KNOWN DURING YOUR PROFESSIONAL CAREER.

	Excellent	Good	Fair	Poor	Unable to judge
Research ability					
Command of filed of study					
Written English					
Oral English					

V. PLEASE INDICATE WHERE THE APPLICANT WOULD RANK AMONG STUDENTS CURRENTLY IN YOUR DEPARTMENT.

Blew	Average	Some what	Good	Unusual	Outstanding	Truly	Inadequate
Average		average				Exceptional	opportunity to
							observe
Lowest	Middle	60-74%	75-		90-100%	•	
40%	45-59%		89%				

VI. PLEASE TICK AS APPROPRIATE:	
I recommend this applicant strongly	
I recommend this applicant	
I recommend this applicant with reservation	
I do not recommend this applicant	
Name and Title (Print)	
Institutional affiliation or Business firm if app	plicable
signature	Date
Please put in a sealed envelop, stamp and send	d to the above address. Its confidentiality will be respected
by Jimma University.	



JIMMA UNIVERSITY OFFICE OF THE REGISTRAR Application form for Graduate Program Admission

FORM-C SGS/07 (3 Copies)

Letter of Sponsorship for Graduate Study

(To be filled out and signed by the Head of the Organization)

OFFICE OF THE REGISTRAR JIMMA UNIVERSITY P.O. BOX 378

JIMMA, ETHIOPA

	On	beha	lf o	f													_org	ganizatio	n of
which	ı I	am	a	head	i, I	am	comm	itting	the	said	org	ganiza	ation	to	cove	r all	th	e costs	to
								ir	n the	e co	urse	of	his/	her	post	gradua	ite	training	in
									Th	e fina	ncial	supp	ort w	hich	is into	ended	to co	over bot	n the
tuitio	n fee	and l	ivin	g exp	enses	of the	e gradua	te stuc	lent w	ill be 1	main	taine	d unti	l the	termiı	nation	of th	e progra	m of
study	Мо	reove	r, I	expre	ss the	e orga	nization	's agre	eemen	t to re	frain	from	com	pelli	ng the	candi	date	to unde	rtake
extra	work	assi	gnm	ents, v	vhich	n may	jeopard	ize his	/her p	rogran	n of s	study.							
	I an	ı cog	niza	nt of	the fa	act tha	at the co	ncrete	realti	es of	the c	ountr	y dic	tate t	hat ec	lucatio	n in	general	and
postg	radua	ate st	udie	s in 1	partic	cular,	must b	e gear	ed tov	wards	the	soluti	ion o	f spe	ecific	proble	ems	affecting	the the
societ	y. I	am,	here	efore,	awar	e that	this spe	ecific t	rainin	g whi	ch m	y org	ganiza	tion	is spo	nsorin	g mı	ist be ge	ared
towar	ds f	ulfilli	ng a	a defi	inite	natio	nal pur	pose.	Acco	ording	ly, t	hroug	gh my	y sig	nature	affix	ked l	pelow,	am
comm	nittin	g my	orga	anizat	ion to	o cove	er the tu	ition f	ee and	also	any c	other	costs	entai	iled to	the st	udy	and mai	ntain
an ap	propi	riate p	osit	ion of	emp	loym	ent for tl	he can	didate	after t	he co	omple	etion l	his/h	er stud	ly.			
Date:						5	Signatur	e:				O	ffice	seal _					
Name	;																		
Positi	on: _																		
Organ	nizati	on: _					Ad	dress:											



JIMMA UNIVERSITY OFFICE OF THE REGISTRAR pplication form for Graduate Program

FORM-D SGS/07 (2 Copies)

Application form for Graduate Program Admission

Self sponsorship Form

From Graduate Study

(To be Filled out and signed by the applicant)

Name of the applicant				
Employer/ Institution	Region	Zone	City/Town	
Program intended to join				
I, the undersigned candidate, fir	mly agree to fully s	sponsor myself a	nd pay the entire nece	ssary tuition fee if I
secure admission and abide by t	he academic rules a	and regulation of	Jimma University.	
		Signa	nture	Date